



BOOKING GUARANTEE FORM
25th Annual World Islamic Banking Conference 24-29 November 2018

Guest Name: _____
 Check-In Date: _____ Check-out Date: _____
 Arrival Time: _____ Departure Time: _____
 Flight details: _____

Type of room **Single** **Double** **Art Rotana Bahrain**

Room Category	ROOM RATES ON (Single)	ROOM RATES On (Double)
Classic Sea View Room	BHD 70 ++	BHD 80 ++
Premium Sea View Room	BHD 80++	BHD 90++
Club Rotana Sea View Room	BHD 110++	BHD 130++
Classic sea view VIP suite	BHD 230++	BHD 230++

The above mentioned rates are per room per night, inclusive of Buffet Breakfast and subject to 10% service charge and 10% Government fees, and are applicable during the mentioned date only. Room types are subject to availability, and the contracted rate will be apply during the weekend.

Reserved By : _____	Fax No : _____
Company : _____	Tel No : _____
City : _____	E-mail : _____
Country : _____	Airport Pick up. YES / NO
Payment Terms: OWN ACCOUNT (To be settled prior to departure)	

Please guarantee my booking to the following Credit Card:

Amex Diners MasterCard Visa

Card Holder's Name: _____

Card Number: _____

Expiry Date: _____

Signature on Card: _____

Billing Address: _____

City _____ Country _____

Tel: _____

Fax: _____

A recto/verso photocopy of your Credit Card is also required to be able to guarantee your booking.

Terms and Conditions:

Please note that once the hotel received this form, the booking will be guaranteed to the above Credit Card and subject to the below cancellation policy:

- In case of any cancellations **prior to 30 days** of the expected arrival date, **no cancellation charge** will be collected by the hotel.
- In case of any cancellations **between 30 and 14 days** of the expected arrival date, your Credit Card will be automatically charged **100% of the room rate booked for the first night of the booking.**
- In case of any cancellations **between 14 and 07 days** of the expected arrival date, your Credit Card will be automatically charged **100% of the room rate booked for the first two nights of the booking.**
- In case of any cancellations within **7 days of the expected arrival date including a same day cancellation or a "no-show"**, your Credit Card will be automatically charged **100% of the room rate booked for the full duration of the booking.**

PLEASE DO NOT USE THIS SPACE

Confirmation number : _____

Confirmed by : _____

Date : _____